राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम
NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
(An Institute of National Importance, Ministry of Education, Govt. of India)

Ref: NITS/Acad./B.Tech. New Admission/2024/**110**   Date: 26th July 2024

NOTICE

ADMISSION INSTRUCTIONS FOR B.Tech.

(Seat Allotted in NIT Sikkim through JoSAA/CSAB-2024)

1. **All candidates who have been allotted a seat in various disciplines of B.Tech. programs at NIT Sikkim through JoSAA/CSAB 2024 are required to fill the admission form, pay the remaining Institute fee and upload the essentials documents from 10th August (7:00 PM) to 14th August 2024 (midnight) using the following link: https://nitsikkimadm.samarth.edu.in/index.php/**

2. **Students have to arrange the following documents before filling the online form. The format of documents must be in 'jpeg. jpg.pdf' and size- 10 KB - 500.00 KB**

   a. Document Verification-cum-Seat Acceptance Letter.

   b. Provisional Seat Allotment letter

   c. 10th Standard/Matriculation Mark Sheet.

   d. Mark Sheet & Pass Certificate of qualifying examination (Class XII) or equivalent *(merged together)*

   e. Migration Certificate

   f. Identity proof: Aadhar/Voter ID

   g. Medical Certificate [as per JoSAA/CSAB format]

   h. Certificate of category (SC/ST/OBC-NCL), [as per JoSAA/CSAB format] if applicable

   i. Certificate for Persons with Disabilities (PwD), [as per JoSAA/CSAB format], if applicable

   j. Family Annual Income Proof and Affidavit. *Applicable only for OBC and General candidate having gross annual income below 5 Lakh.*

   k. Recent color passport size photo (jpeg .jpg format)

   l. Scanned Signature (jpeg .jpg format)

3. **After completing the payment and online form submission, candidates have to physically report at NIT Sikkim, Ravangla Campus <u>between 11th and 14th August 2024 (9:00 AM to 5:00 PM)</u> along with ORIGINAL DOCUMENTS and one set of self-attested photocopies of the following documents and declarations/certificates (Format- I to IV);**

i. Print copy Application form generated from the Admission portal.

ii. Provisional Seat Allotment letter

iii. JEE MAIN Score card

iv. Self-Attested copy of 10th Standard/Matriculation Mark Sheet.

v. Self Attested copies of Mark Sheet & Pass Certificate of qualifying examination (Class XII) or equivalent

vi. **Original** School Leaving Certificate/Transfer certificate from the school/institute last attended.

vii. **Original** Migration Certificate for the last examination board

viii. **Original** Character/ Conduct Certificate from the institution last attended.

ix. Medical Certificate [*as per JoSAA/CSAB format*] **{Format-I}**

x. Certificate of category (SC/ST/OBC-NCL), if applicable, as per Government of India format, available on the JoSAA/CSAB-2024 website, issued by the competent authority. In case of OBC-NCL category, the certificate must be issued on or after April 01,2024.

xi. Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority. Refer JoSAA/CSAB-2023 website for format.

xii. Photo ID proof of Student (preferably Aadhar card/ Voter card).

xiii. Payment receipt for remaining Institute & Hostel Fee, Bus Fee (only for boys) and Mess fee <u>**as per Sl.no. 7 & 8**</u>

xiv. Scanned copy of Anti-ragging affidavit (need not be notarised), fill at https://www.antiragging.in/affidavit_university_form.php and upload the signed copy (signed by the candidate and parent).

   [Click on "University", While filling up the form, the students are advised to use the following information: • Personal Details: Data/information will be provided by the applicant • Parent/Guardian Details: Data/information will be provided by the applicant • COLLEGE DETAILS: Sikkim / Engineering / NIT Sikkimr / National Institute of Technology Sikkim (U- 0614) / YES / Prof. M. C Govil / Male/ 7479013257/ Ravangla PS- Ravangla • COURSE DETAILS:

Undergraduate Degree • Anti Ragging Help Line Number - 1800-180-5522 Note: At the end of filling the form, there will be a message stating that "mail the form to Admitting Institute". It is not required. You need to take print of the form, put signature of the candidate and parents, scan it and upload during admission]

xv. **Family Annual Income Proof as listed below and Notarized Joint Income Affidavit** (In the prescribed format), to clam the tuition fee remission for OBC/General candidates. *(Candidates belong to SC/ST & PwD need not required to submit the documents related to tuition fee waiver/remission*): **{Format- II}**

Annual income proof of Father & Mother is Mandatory as per their occupation/income issued after 1 April 2024 in any of the following category:

- **Last three-month Salary slip, in-case of Father, Mother or both are Government/ PSU/Private sector employee duly signed by DDO of the organization/ Form 16 of previous year**

  OR

- **Parental full ITR for the assessment year 2024-2025 generated from the Income tax department**

  OR

- **Latest Income certificate (issued after 1st April 2024) in the name of father and mother by the recognized authority of the respective state.**

Note-1: The separate income proof of Father and Mother need to be submitted based on their respective occupation/sources of income as per the above criteria. If in the case, father/mother are earning from more than one state of Indian Union, then students have to produce the separate Income proof from concerned state for availing the tuition fee remission. The income proof/ certificate must mention that the "Annual Income is from all the sources"

Note-2: Candidates who does not have the Annual Income of both parents and Affidavits vide <mark>sl.no. xiv</mark> at the time of physical reporting at the Institute, must pay the applicable Institute fee to complete their admission process. However, such candidates may claim the tuition fee remission based on their annual family income by submitting **the complete annual income proof of both parents and affidavit on or before 15th September 2024.** If any candidate fails to submit the same within **15th September 2024,** will automatically be categorized as full tuition fee payer and have to pay the remaining fee within one week.

Note-3: The candidate has to pay the remaining institute fee, hostel and mess fee amount at the time of online filling of form as per the category of academic fee. The academic fee highlighted at <mark>Sl. no. 7</mark> is calculated after the adjustment of fee paid to JoSAA and CSAB-2024, as Seat Acceptance Fee and Partial Admission Fee.

xvi. Student undertaking in non-judicial stamp paper of Rs. 50 and above jointly signed by students and parents. **{Format- III}**

xvii. Declaration for the late submission of Relevant Documents {**Format- IV**}

Note-4: If the original certificates are not in English/Hindi, the English/Hindi version/ translation of such certificates, duly certified by the Principal/Director of the passing Institute, will be required during the verification of documents.

4. Regarding hostel accommodation:

- All the students will be provided hostel accommodation.

- Accommodation will be provided on sharing basis depending on the size of the rooms.

- The weather of Ravangla is pretty cold, hence students are advised to carry warm bedding and clothes.

5. Bus Facility:

Institute Bus: The Boys Hostels are located at Ravangla bazar which is 2 KM away from the campus. To avail the bus facility an amount of **Rs. 1773/- per semester** shall be charged separately. The Bus card will be issued to the students in the later stage.

6. Fee structure for Academic year 2024-25: All the students are requested to visit the Institute website www.nitsikkim.ac.in > Admission> Fee Structure > B.Tech. fee structure for 2024-25 session to understand the pattern of semester wise fee structure

Summary of Fee for 1st semester:

Institute Fee category	Institute fee (A)	One Time Admission Fee (B)	Hostel Fee 1st Semester (C)	Total (A+B+C)
Institute & Hostel Fee of SC/ST/PWD	8,445.00	10,927.00	16,750.00	**36,122.00**
Institute & Hostel Fee of OBC-NCL/Gen (whose Annual Family Income is **<1 Lakh per year** as per the Income proof and Affidavit declaration and accepted by the Institute)	8,445.00	10,927.00	16,750.00	**36,122.00**
Institute & Hostel Fee of OBC-NCL/Gen (whose Annual Family Income is **between 1Lakh to 5 lakh per year** as per the Income proof and Affidavit declaration and accepted by the Institute)	29,279.00	10,927.00	16,750.00	**56,956.00**
Institute & Hostel Fee for full payer	70,945.00	10,927.00	16,750.00	**98,622.00**

7. Payment Details for Remaining Fees at Institute:

Category of Fees	Total Institute and hostel fee (1st sem)	Seat Acceptance Fee & Partial Admission Fee paid to JOSAA/CSAB 2024 (Actual fee will transfer to NIT Sikkim after deduction Rs. 5000/- of processing charges)	Balance amount to be paid at NIT Sikkim
Institute & Hostel Fee SC/ST/PwD	**36,122/-**	**Paid: 17500 + 20,000/-** (Actual Received: Rs. 32500/-)	**3622/-**
OBC-NCL/Gen (whose Family Annual Income is **<1Lakh per year** as per the Income proof and Affidavit declaration and accepted by the Institute)	**36,122/-**	**Paid: 35000/-& 45000/-** (Actual Received: Rs. 75000/-)	**Nil*** *(the balance amount will be adjusted in next semester)*
OBC-NCL/Gen (whose Family Annual Income is **between 1Lakh to 5 lakh per year** as per the Income proof and Affidavit declaration and accepted by the Institute)	**56, 956/-**	**Paid: 35000/-& 45000/-** (Actual Received: Rs. 75000/-)	**Nil***(the balance amount will be adjusted in next semester)*
OBC-NCL/Gen (whose Family Annual Income is > 5 Lakh per year as per the Income proof)	**98, 622/-**	**Paid: 35000/-& 45000/-** (Actual Received: Rs. 75000/-)	**23,622/-**
Additional Charges: **Charges of Bus (Applicable for Boys)** The boys hostel is 2 km away from the campus hence all boys students staying in hostel have to pay the bus charges			**Rs. 1743/- per semester**

Note: The above fee has to be paid only through Samarth Portal under Payment TAB.

8. MESS FACILITIES:

Boys & Girls Mess: The Boys & Girls mess are run by a mess contractor authorized by the Institute. Resident students must have to avail the food at the Institute run mess. The mess fee per semester is Rs. 20,000/- (Rupees Twenty Thousand).

Student are advised to pay the mess fee separately through online mode, preferably using SBI payment gateway and the link is available in the institute website. (www.nitsikkim.ac.in >Admission >Fee Structure > Online payment gateway for Mess Fee > **New Admission**) Or
Can digitally transfer at THE CHIEF WARDEN NIT SIKKIM account of the Institute RO through QR as given below:
Name: The Chief Warden NIT Sikkim
Account No: 31337552052
Account type: Current a/c
Account type: Current a/c
IFSC: SBIN0007218
Bank: State Bank of India
Branch: Ravangla

9. The hostel and mess facility will start from **11th August 2024;** Students are allowed to stay in the hostel immediately after the reporting.

10. The first semester Classes/Induction program will commence from **15th August 2024**. **The detailed Academic Calendar, time table, etc. of classes will be sent to students through e-mail or published on the Institute Website.**

For any kind of queries related to admission, you may contact:
b.techadmission@nitsikkim.ac.in

ContactNo:7479013257/9734122366 (9 AM to 5 PM)

Issued with the permission of the competent authority:

Student needs to mention the date of physical reporting on Samarth and no of accompanying person.

Sd/-

Dean Academic

STEPS FOR FILLING THE ONLINE APPLICATION FORM ON ADMISSION PORTAL

Step 1: Click on the link https://nitsikkimadm.samarth.edu.in/index.php/
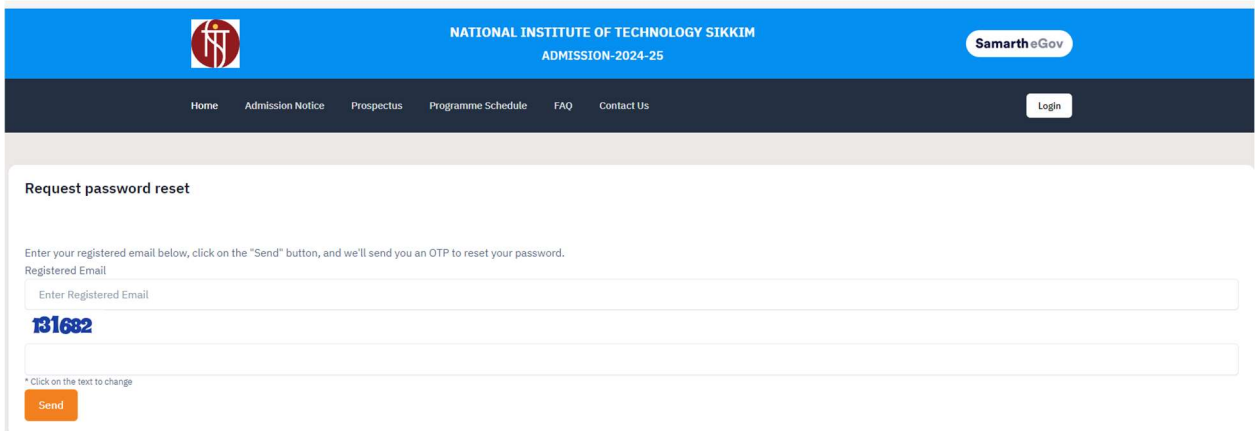
The following page will be displayed.
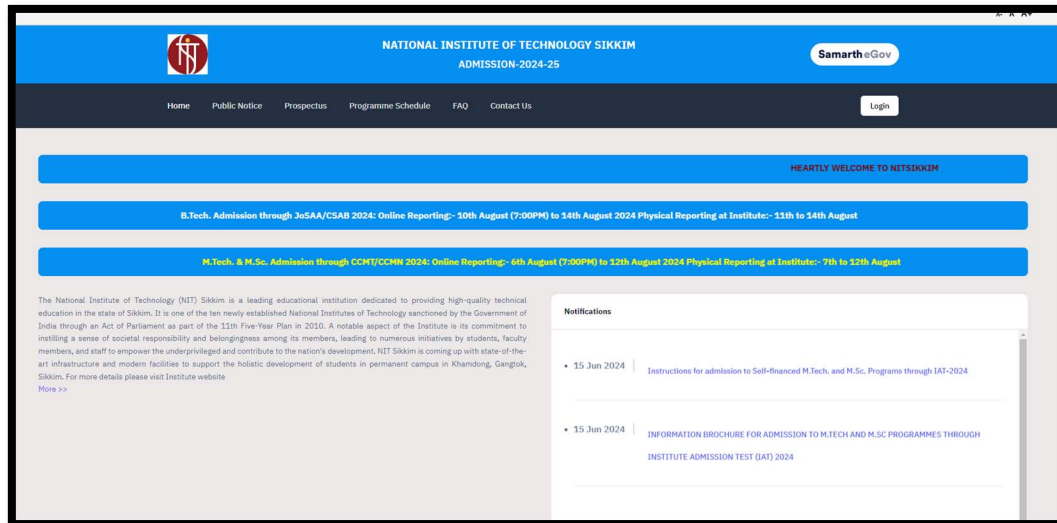
Step 2: Click on Login button.

- *Click on Forget Password*.
- Enter your Email ID (as mentioned in the JOSAA/CSAB/CCMT/CCMN 2024 portal at the time of registration). The password will be sent to your registered Email ID.
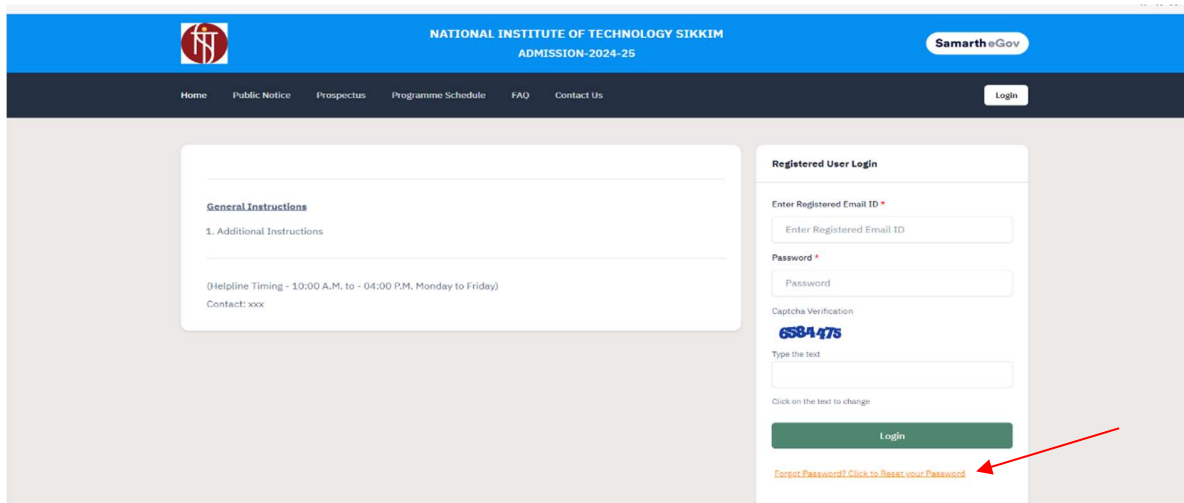
Step 3: Enter OTP will be received in your registered email and set a new password of your own.

Step 4: Sign in with following credentials, USERNAME: Registered Email PASSWORD: Enter your password as created by you in Step 3.

Step 5: After Login, Dashboard Screen opens up which has an "PROFILE" button.

Step 6: Click on the **"PROFILE"** button to **Update** the basic profile. Candidates are required to fill profile details to complete the profile. Please note that all the details should be filled carefully.


Step 7: After complete of online form, review it and click on **'Submit Profile'** button.

- Popup message displayed: *"No modification is allowed once a profile is submitted. After submission, applicants can't edit these basic profile details"*.

- Mark the checkbox against declaration and click on Submit which will direct the applicant to the dashboard with completed profile (Basic profile details).

Step 8: Click on next to proceed with the form.
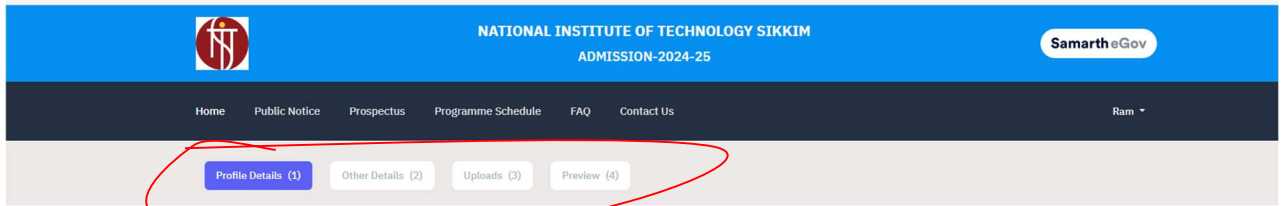
Step 10: Candidates are required to complete the details as required in the **Other Details** and **Uploads** tabs.

- Upload NECESSARY DOCUMENTS AS INSTRUCTED IN THE ADMISSION NOTICE. The size and format of each document are also instructed in the notice. The Income certificate and affidavit is not applicable for PG students/ UG having family income more than 5 lakh/ SC/ST/PwD and other students who does not have an income certificate during the time of online reporting then they should upload a blank page.

- After completing personal details, you are required click on the "Confirm and Lock".

Step 11: You will be re-directed to Program selection page. The program will be auto filled as per the allocation by the respective board.
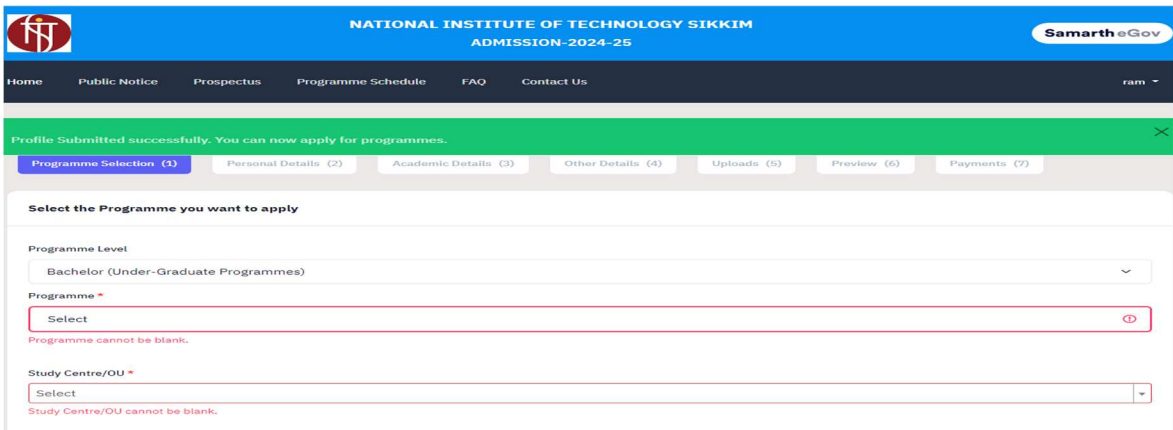
If not auto selected, Select your allotted program by respective seat allocation boards (JOSAA/CSAB/CCMT/CCMN/IAT) under;

- Undergraduate Programmes
- Postgraduate Programmes

Study Centre/OU**: *Select respective Department.***

Step 12: Click on Preview to see the preview of the application. After previewing, download the application form and take the print of the same for future reference.

Candidate have to wait till the admin assigned the appropriate fee. Pls note the UG students who have claimed the tuition fee remission, the fee will be assigned as per the category, else full fee will be assigned to complete the admission.

Step 13: After the verification, Admin will assign the applicable fee to the candidate. The time period for such approval may vary from 1 to 10 Hours considering the night time. The candidate needs to re-login and pay the assigned fee. After the payment, the candidate has to take the print copy of money receipt for future reference.

Step 14: Click on Preview to see the preview of the application. After previewing, download the application form and take the print of the same for future reference.

Note: Candidates are instructed to fill the information carefully as per your documents. As the candidates will not be allowed to change it later. In case, some document is pending then upload a blank page. Print the form and bring at the time of physical reporting. For any queries related to online filling of form, kindly send an email to ***b.techadmission@nitsikkim.ac.in***

FORMAT- I: MEDICAL CERTIFICATE

MEDICAL CERTIFICATE
(to be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

1. Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.
2. Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses.
3. Hearing should be normal. Defective hearing should be corrected.
4. Heart and lungs should not have any abnormality and there should be no history of mental illness and epilepticfits.

1.	(a)		Name of the candidate:	(b)	Gender:
2.			Identification Mark (a mole, scar or birthmark), if any		
3.			Major illness/operation, if any (specify nature of illness/operation)		
4.	Height in cm:	Weight in kg:		Blood Group:	
5.	Past History	(a) Mental illness (b) Epileptic Fit			
6.	Chest (a) Inspiration in cm		(b) Expiration in cm		
7.					Hearing
8.	(Vision with or without glasses:)	(Right Eye)	(Left Eye)	(Colour Blindness)	Uniocular vision (having vision in only one eye)
9.					Respiratory System
10.					Nervous System
11.	Heart (a) Sounds		(b) Murmur		
12.	Abdomen (a) Liver (b) Spleen			Hernia	Hydrocele
13.					Any other defects:

Certificate of Medical Fitness

☐ The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admissionto Engineering/Architecture/ Pharmaceutics/ Science Course

☐ The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and isunfit/temporarily unfit for admission due to following defects:

_____   _____   _____   _____   _____

Doctor's Name   Signature   Date   Registration No.   Seal

<p align="center">**FORMAT-II: INCOME AFFIDAVIT DECLARATION**</p>

<p align="center">*(To be printed in the non-judicial stamp paper of Rs. 50 under the sign, seal of notary.)*</p>

Dr/MR/MRs…………………………………………………………………………………*(Parents name)*

R/O ………………………………Village/Ward/Para/Street…………………………………………… Block/Tehsil……………………………………… District……………………………………….. State…………………………………………… PIN No:………………………………… certify that my Total Family Annual Income from all the sources does not exceed Rs………………………………….. (Rupees:…………………………………) based on the record of the following Income documents: (Pls TICK specifically the appropriate documents of annual family Income proof from where you derived your annual family income)

i.   **Parental Annual Income Certificate (for both parents) issued on or after 1ˢᵗ April 2024 by the notified authority of the respective State Governments OR**

ii. **Complete ITR form for the assessment year 2024-25 with intimation of processing under section 143 (1). OR**

iii. **In case of parent(s) are employees of Government employee/Employee of PSUs/Autonomous bodies, copy of salary certificate/statement of last three month issued by the DDO of respective offices to be submitted.**

 (Self-attested Copy appropriate documents to be Enclosed).

I do hereby solemnly declare that, the income state as above is correct and true as per my belief and knowledge and I shall held responsible if any case, it breaches the rules for the purpose of fee waiver of my Son/Daughter………………………………….*(Name of Student)* who is undergoing Four year B Tech Programme at National Institute of Technology Sikkim from 2024-25 onwards . The Institute may withdraw his/her candidature or asked to pay full fee with fine if any, in case of violation, temperament or found false statement in my Income Certificate/employment position/ Annual Income for all the sources etc. submitted herein during the internal verification by the Institute. I will not claim any scholarship or financial support from agency /government organisation under tuition fee head.

The following member(s) constitutes our family:

Name of Father		Name of Mother	
Occupation of Father		Occupation of Mother	
Aadhar No of Father		Aadhar No of Mother	
Contact no of Father		Contact no of Mother	
Total Annual Income of Father from all the sources		Total Annual Income of Mother from all the sources	
Documents enclosed		Documents enclosed	

_____   _____   _____
  Signature of Father   Signature of Mother   Signature of Student
Jointly declare this affidavit on this date:…………………………....

Name of Student:…………………………
Branch…………………………………

Note:**The above matter must be print in the non-Judicial stamp paper of Rs. 50 and above. *The Annual income proof of both Father and Mother have to be submitted along with this affidavit. The Income certificate / Salary certificate/ ITR of assessment 2024-25 etc must be in the name of Father or Mother.*

I,_____

_ (full name of student with JEE (Main)/ GATE/ JAM Application No.) S/D/o Mr./ Ms. _____ , having been admitted to **National Institute of Technology Sikkim** is hereby abide by undertaking on this affidavit:

1. I do undertake that concealment of any material fact in my application/ production of false documents/ temperament or furnishing of wrong information which might be detected at any stage even after my admission may render me disqualified and any amount paid by me towards Institution fees etc. may stand forfeited.

2. I do hereby undertake to devote myself to studies, games and such extramural activities as are recognized by the Institute authority during my stay at the Institute and shall appear all the classes/ class tests / seminars / quizzes/ mid semester examinations/ end semester examinations, etc. I shall respect and abide by all the rules/regulations of the Institute as amended from time to time.

3. I agree to abide by all the provisions as laid down in the regulations for the programme in which I am admitted to. The decision of the Institute with regard to the academic and related matter is final and will be binding on me. I shall not participate in any move to create group / class / community / regional / anti India feeling amongst the students. I am aware of the rules regarding ragging / harassment of juniors and female students as well as the punishments thereof. I undertake that if found guilty of the above, I shall be liable for punishment as deemed fit by the Institute authority. I also understand that I shall cooperate with the authority in curbing ragging / harassment including reporting the incidents of ragging / harassment to Institute authority, failing which disciplinary action as per rule will be initiated against me. I shall always carry my identity card and will produce wherever / whenever asked for and shall behave decently and shall abide by the rules in order to maintain peace and harmony within and outside the Institute during my entire stay at this Institute.

4. I do clearly undertake that my name may be removed from the Roll of the Institute or I may be finally rusticated or expelled from the institute, if I directly or indirectly take part in any movement or agitation to stage Dharna and Strike in the institute for any reasons whatsoever, or which induces directly any other activity that in the opinion of the institute is subversive of Institute's discipline.

5. I do hereby declare that I was never involved or punished in any case of indiscipline during my School/College career so far. There is no enquiry pending against me with the School/College/ Police/District authorities or any other relevant authority in India or Abroad. In case the above declaration is proved false, then my admission in the National Institute of Technology Sikkim may be cancelled, the amount deposited be forfeited, and I would not be entitled to any claim whatsoever on the account.

6. I do hereby solemnly affirm that, I understand that commensuration with the gravity of the offence, the punishment may be reprimand, fine and expulsion from the hostel, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute. I clearly understand that under the continuous learning cum evaluation system of the Institute attendance in class is compulsory and I shall be debarred from appearing in the examinations on the ground of unsatisfactory attendance record and academic performance.

7. I, do hereby undertake to pay the fees of the Institute like semester registration fee, tuition fee, other Institute fee etc within the stipulated time at the beginning of each semester, as notified by the Institute.

Date: **Signature of Candidate**

DECLARATION BY THE PARENT

I.   I certify that my son/daughter/ward seeks the admission with my knowledge and consent that I held myself responsible for his good conduct, maintenance of discipline, during the period he/she is on the Institute Rolls.

II.   I do undertake to ensure that my son / daughter / ward will not contravene the laws of India in any form. I shall continuously monitor his / her academic progress and keep in contact with his / her concerned Department on regular basis.

III.   I do agree to meet the expenses as fixed by the Institute which may be enhanced from time to time during the period of study of my son /daughter/ ward Mr/Miss..for the entire course at the Institute

I have carefully studied the above undertaking and sign herein,

Date: **Signature of Parents / Guardians**
Permanent Address: **Name of Parents**
                                                                      Pin Code:
_____   **Email:**
_____   **Phone/Mobile:**

Format-IV: Declaration for the late submission of Relevant Documents.

Candidate's Details			
JEE application No.		Father Name :	
Date of Birth :		Mother Name :	
Candidate Name :		Guardian Name :	

Allotment Details			
Choice No:		Roll No:	
Institute:		Department:	
Allotted from Category:		Quota:	

The following documents are not currently available with me. I undertake that I will submit these documents at the allotted institute by 20th September 2024 failing which I shall forego the seat allotted to me.

Sl.No	Documents	Remarks
1		
2		
3		
4		
5		
6		

Date:

Signature of Parent/ Guardian   Signature of the Candidate:

Signature of the verifying Official: